

**EASTERN PLUMAS HEALTH CARE DISTRICT
SPECIAL MEETING OF THE STANDING FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS**

Tuesday, May 22, 2014

8:30 A.M.

EPHC's Administrative Conference Room

Minutes

1. Call to Order: The meeting was called to order at 8:30 am by Janie McBride

2. Roll Call:

Present: Janie McBride, Paul Swanson, M.D.

Staff: Tom Hayes

Guest: None

3. Approval of Agenda: The agenda was approved as submitted.

4. Board Comments: None

5. Public Comments: None

6. CFO Report

April 2014 Financials: Mr. Hayes reported that overtime was higher than budgeted and operating expenses are also over budget. There was a detailed discussion regarding timecard management and a scheduling program. We have had additional expenses with a QA RN as well as preparing for the SNF Annual Survey.

AR days went up to 62 days due to AP and timing of end of the month.

- **Budget Process:** Mr. Hayes and Ms. Nelson have met with all of the Department Managers to discuss their department budget. Mr. Hayes stated that Ms. Nelson has prepared a Draft Budget and is currently being reviewed by the Executive Team. We will present a proposed budget to the Board at the June Board meeting.

Adjournment: Ms. McBride adjourned the meeting at 9:30am


Approval

5.22.14

Date